



**Arkansas Circuit Clerks Continuing Education Conference
Embassy Suites
Jonesboro/Craighead County
October 11- 14, 2022**

Tuesday, October 11, 2022

EARLY BIRD ARRIVAL – OPTIONAL

(Guest rooms to be reimbursed for Continuing Ed. Board and Executive Board Members only)

Wednesday, October 12, 2022

(Guest rooms to be reimbursed from Circuit Clerk's Continuing Ed. Funds)

10: 00 a.m.

EXHIBITORS – INSTALLATION OF EXHIBITS

10:00 a.m.

EXECUTIVE BOARD MEETING –

11:00 a.m.

CONTINUING EDUCATION BOARD MEETING –

12:00 Noon

REGISTRATION OPENS – PRE-FUNCTION AREA

1:00 p.m. – 1:10 p.m.

**WELCOME, PRAYER, PLEDGE OF ALLEGIANCE &
ANNOUNCEMENTS –**

Kyle Sylvester, Assn. President, and Washington County Circuit Clerk

1:10 p.m. – 1:15 p.m.

INTRODUCTION OF SLATE OF OFFICERS

Josh Curtis, Government Affairs Director, AAC

1:15 p.m. – 2:30 p.m.

BRANDY MCALLISTER

2:30 p.m. – 2:45 p.m.

BREAK

2:45 p.m. – 3:00 p.m.

ELECTIONS

3:00 p.m. – 4:30 p.m.

BRANDY MCALLISTER – CONTINUED

5:30 p.m.

DINNER –Reimbursable up to \$25 with itemized receipt



7:00 p.m.

MONSTER BASH – Delta Rice Conference Room

Thursday, October 13, 2022 *(Guest room to be reimbursed from Circuit Clerk's Continuing Ed. Funds)*

7:30 a.m. – 8:30 a.m.

BREAKFAST – Included in room rate –

8:00 a.m.

REGISTRATION – Pre-function Area

9:00 a.m.

WELCOME AND ANNOUNCEMENTS–

Kyle Sylvester, Assn. President, and Washington County Circuit Clerk

9:10 a.m. – 10:00 a.m.

RETENTION

Lindsey French, Staff Attorney, AAC

Josh Curtis, Government Affairs Director, AAC

10:00 a.m. – 10:15 a.m.

BREAK

- 10:15 a.m. – 11:45 a.m. **JURY ROUND TABLE DISCUSSIONS BY COUNTY SIZE
JURY PAY, QUESTIONNAIRES**
- 12:00 p.m. – 1:00 p.m. **LUNCH**
- 1:00 p.m. – 2:30 p.m. **THE HISTORY OF RECORDING**
Chris Marotti, VP Brand
- 2:30p.m. – 2:45 p.m. **BREAK**
- 2:45 p.m. – 4:00 p.m. **ORDERS OF PROTECTION – PANEL DISCUSSION**
- 4:00 p.m. – 4:30 p.m. **RECAP & ANNOUNCEMENTS**
Kyle Sylvester, Assn. President, and Washington County Circuit Clerk
- 4:30 p.m. **TECH GRANTS PRESENTATIONS**
*Sharon Brooks, Sebastian County Clerk & Recorder,
and Committee Members*
- 5:00 p.m. **ASSOCIATION DINNER – Swearing-In Ceremony & Auction**

Friday, October 14, 2022

- 7:30 a.m. – 8:30 a.m. **BREAKFAST**– *Included in room rate –*
- 8:30 a.m. **REGISTRATION** – Pre-function Area
- 9:00 a.m. **WELCOME and ANNOUNCEMENTS –**
Kyle Sylvester, Assn. President, and Washington County Circuit Clerk
- 9:00 a.m. – 10:15 a.m. **PRIA**
Jerry Lewallen, President, PRIA, and Chief Strategy Officer, ePN
- 10:15 a.m. – 11:00 a.m. **ASSOCIATION BUSINESS**
Drawing for \$50 Attendance Prize – Must be Present to Win

Reimbursement: To be approved by the Continuing Education Board and paid from the Circuit Clerks Continuing Education Fund administered by the Auditor of State’s Office.

Email reimbursement forms to: Julia Burrier at julia.burrier@auditor.ar.gov.

You may also fax the forms to Julia’s attention at 501-371-2143.

Mileage:	One vehicle per county @ .42 per mile
Room rates:	One room per county for the nights of October 12 & 13. \$96 per person + tax
Additional Room Night:	Executive & Continuing Education Board Members: night of Tuesday, October 11
Dinner:	Executive & Continuing Education Board Members: night of Tuesday, October 11: up to \$25 reim. w/receipt
Breakfast:	Included in Room Rate
Lunch:	Executive & Continuing Education Board Members: Wednesday, October 12: up to \$15 reimbursement w/receipt
Dinner:	Wednesday, October 12, Direct Bill
Lunch:	As required, direct bill – Thursday, October 13
Association Dinner:	Thursday, October 13 - non-reimbursable
Breaks:	As required, direct bill
Speakers Fee/Expenses:	*Pre-Approved/Direct Bill
AV:	As required, direct bill
Meeting Rooms:	As required, direct bill
Incidentals:	As required, direct bill