



County Judges Association of Arkansas
1415 West Third Street
Little Rock, AR 72201
501-372-7550 phone – 501-372-0611 fax

December 6, 2021

To: Exhibitors
From: Karan Skarda, Continuing Education Coordinator
Re: County Judges Association of Arkansas Winter Meeting

Enclosed you will find a pre-registration form for the 2022 Annual Winter Meeting of the County Judges Association of Arkansas to be held Monday-Wednesday, **DoubleTree Hotel**, 424 W. Markham St., Little Rock/Pulaski County.

ARP Vendor Symposium: A symposium **will be held on Monday, January 31st from 2:00 – 4:00 p.m.** The ARP Vendor Symposium is available to exhibitors whose products are an eligible use of ARP funds. Participation in the ARP Vendor Symposium is another excellent opportunity for you to visit with County Judges. To register for the symposium, simply check the box indicated on the registration form.

Exhibit Tables: The fee for a 6 foot exhibit table is \$600 and includes registration for two (2) attendees and admission to all meals and after-hours events listed on the agenda with the County Judges. We encourage you to register online at www.arcounties.org if you wish to pay by credit card. **Registration and installation of exhibits begins at 11:00 a.m. on Monday, January 31.** Please set up at your convenience, but note that the Judges will begin arriving by noon and the reception will begin at 4:00 p.m.

Sponsorship Opportunities: Sponsorships are an additional cost to the price of an exhibit table. Sponsorships help defray the costs of the expenses of the CJAA for meeting space rental, audio visual equipment, speakers, printed educational materials, etc. {Meals served by the CJAA at the CJAA Conferences or seminars to the county judges, county employees, and their spouses are explicitly paid for by the registration fees for the county judge, county employee and their spouses.} As a CJAA Conference sponsor, your company will be recognized for your support. Please see sponsorship levels below.

Platinum	\$ 1,500	Registration for four (4) company personnel. Recognition: sponsor sign, tabletop signage, 5-minute educational presentation during meeting, sponsor logo featured on pre-session PowerPoint presentation, one-half page ad in agenda
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Gold	\$ 800	Registration for three (3) company personnel. Recognition: sponsor sign, tabletop signage, and quarter page company logo in agenda
Silver	\$ 600	Registration for one (2) company personnel. Recognition: sponsor sign, tabletop signage, and small company logo in agenda

The fee to attend this meeting without an exhibit table is \$150 per attendee and the on-site registration fee is \$160.

Reservations: Please call 1-800-HILTON and reference the **Assoc. of Arkansas Counties** room block to receive the discounted rate of \$96* Single (\$10 each additional person plus applicable taxes). Locally, you may call our sales representative, Sara DeVore, at **501-508-8146**. **Deadline** for reservations at government rate is **January 1, 2022**. Cancellations must be received 48 hours prior to arrival or 1-night room and tax will be assessed

An agenda for the Annual Winter Meeting of the County Judges Association of Arkansas will be forthcoming. Once finalized, you may also find the agenda on our website, www.arcountries.org.

Deadline to Register: The **deadline** to register and pay registration fee for the Annual Winter County Judges Association of Arkansas Meeting is **January 7, 2022**. Registrations received after this date may not be processed.

Contact Information: Should additional information be required, please do not hesitate to call Karan Skarda at 501-372-7550.