 **Arkansas County Collectors Continuing Ed. Conference**

 **Benton Event Center**

 **Saline County**

**WEDNESDAY, December 1, 2021**

 **EARLY BIRD ARRIVAL**

**THURSDAY, DECEMBER 2, 2021 (***Guestroom to be reimbursed from**Collectors Continuing Ed. Fund)*

9:00 a.m. **EXHIBITOR SETUP –** Pre-function Area

9:00 a.m. **Continuing ED. Board MEETING – conveniton center**

10:00 a.m. **EXECUTIVE BOARD MEETING – conveniton center**

12:00 Noon **REGISTRATION OPENS –** Pre-function Area

1:00 p.m. **Welcome – CONVENTION CENTER**

*Ellen Foote, President and Crittenden County Collector*

**PRAYER:**

**PLEDGE OF ALLEGIANCE:**

1:10 p.m. **Recognition of Platinum MEETING SponsorS:**

1:20 p.m. **Cycersecurity**

*Sara Christie, Mainstream Technologies*

3:00 p.m. **BREAK**

3:15 p.m. **BREAKOUT SESSIONS & LEADERS**

 **Minerals –** *Jennifer Haley, Pope Co.**Collector*

 **Certified Minerals –** *The Honorable Tommy Land, State Land Commissioner*

 **Bankruptcy -** *Linda Alexander, Pulaski County,**Bankruptcy Specialist*

 **DAV Prorations** *– Sherry Koonce, Faulkner Co. Collector*

4:30 p.m. **ANNOUNCEMENTS** - **RECONVENE IN MEETING ROOM**

6:00 p.m. **ASSOCIATION DINNER & Entertainment**

**Friday, December 3, 2021**

6:30 a.m.- 8:00 a.m. **BREAKFAST - HOTEL**

8:30 a.m. – 9:00 a.m. **REGISTRATION –** Pre-function Area

9:00 a.m. **AnnouncementS –**

*Ellen Foote, President and Crittenden County Collector*

9:15 a.m. – 10:30 a.m. **ETHICS & RUNNING FOR PUBLIC OFFICE**

*Jill Barham, Attorney, Ethics Commission*

10:30 a.m. – 11:30 a.m. **Meeting recap/association business**

**Reimbursement:** The following expenses will be submitted for approval by the Continuing Education Board to be paid from the County Collectors Continuing Education Fund administered by the Auditor of State’s Office. Please email your reimbursement documents to: julia.burrier@auditor.ar.gov.

Mileage: One vehicle per county @ .42 per mile

Room rates: One room per county for the night of December 2. $96 **per person in room** + tax

 Additional Room Night: Executive & Continuing Education Board Members: night of Wednesday, December 1

Dinner: Executive & Continuing Education Board Members: night of December 1: up to $25 reimb. w/receipt

Breakfast: Included in room rate

Lunch: Executive & Continuing Education Board Members: December 2: up to $15 reimbursement w/receipt

Association Dinner: December 2; non-reimbursable

Breaks: As required, direct bill, prepay vendor, or Reimburse AAC and/or Karan Skarda

AV: As required, direct bill

Meeting Rooms: As required, direct bill or reimburse AAC

Incidentals: As required, direct bill

**\*Prevailing GOvernment Rate**

**\*\*Must provide detailed receiptS to Auditor of state’s office**