



County Judges Association of Arkansas  
1415 West Third Street  
Little Rock, AR 72201  
501-372-7550 phone – 501-372-0611 fax

July 27, 2021

To: Exhibitors  
From: Karan Skarda, Continuing Education Coordinator  
Re: County Judges Association of Arkansas Meeting

Enclosed you will find a pre-registration form for the 2021 Annual Fall Meeting of the County Judges Association of Arkansas to be held Monday-Wednesday, **September 13-15, 2021**, at the Benton Event Center, 17322 I 30 N. Benton/Saline County.

The fee for an exhibit table is \$600 and includes registration for two (2) attendees and admission to all meals and after-hours events with the County Judges. We encourage you to register online at [www.arcounties.org](http://www.arcounties.org) if you wish to pay by credit card. **Registration and installation of exhibits begins at 11:00 a.m. on Monday, September 13.** Please set up at your convenience, but note that the Judges will begin arriving by noon and the reception will begin at 4:00 p.m.

Sponsorships are available but not included cost of an exhibit table. Sponsorships help defray the costs of the expenses of the CJAA for meeting space rental, audio visual equipment, speakers, printed educational materials, etc. {Meals served by the CJAA at the CJAA Conferences or seminars to the county judges, county employees, and their spouses are explicitly paid for by the registration fees for the county judge, county employee and their spouses.} As a CJAA Conference sponsor, your company will be recognized for your support. Please see sponsorship levels below.

Platinum	\$ 1,500	Registration for four (4) company personnel. Recognition: sponsor sign, tabletop signage, 5-minute educational presentation during meeting, sponsor logo featured on pre-session PowerPoint presentation, one-half page ad in agenda
Gold	\$ 800	Registration for three (3) company personnel. Recognition: sponsor sign, tabletop signage, and quarter page company logo in agenda
Silver	\$ 600	Registration for one (2) company personnel. Recognition: sponsor sign, tabletop signage, and small company logo in agenda

The fee to attend this meeting without an exhibit table is \$150 per attendee and the on-site registration fee is \$160.

To make room reservations, contact **the host hotel, Fairfield Inn & Suites**, at **501-722-6330** and ask for the County Judges rate of \$96.00 + tax. The Fairfield Inn & Suites located at 17322 I 30 N Benton/Saline County, is steps away from the Benton Event Center. **The overflow hotel is the Holiday Inn**, located one exit away (or you may remain on the access road) at 7224 Alcoa Rd., Bryant/Saline County. To reserve your room at the **Holiday Inn**, please call **501-778-8400** and ask for the government rate of **\$96.00 + tax**.

An agenda for the Annual Fall Meeting of the County Judges Association of Arkansas will be forthcoming. Once finalized, you may also find the agenda on our website, [www.arcountries.org](http://www.arcountries.org).

If you wish to pay by check, please complete the enclosed registration form and mail along with your check to:

**County Judges Association of Arkansas**  
**Attn: Karan Skarda**  
**1415 W. Third Street**  
**Little Rock, Arkansas 72201**

The deadline to register for the Annual Fall County Judges Association of Arkansas Meeting is **August 30, 2021**.

Should additional information be required, please do not hesitate to call.



**COUNTY JUDGES ASSOCIATION OF  
ARKANSAS ANNUAL FALL MEETING  
EXHIBITOR REGISTRATION FORM  
September 13-15, 2021**

**Please return registration form and payment by August 30, 2021**

**PRE-REGISTRATION WITH EXHIBIT TABLE - Please complete all information requested**

Attendee 1 \_\_\_\_\_ (Complimentary)

Name Title

Attendee 2 \_\_\_\_\_ (Complimentary)

Name Title

Additional Attendee \_\_\_\_\_ \$150

Name Title

Additional Attendee \_\_\_\_\_ \$150

Name Title

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address City State Zip-Code

\_\_\_\_\_  
Telephone Number Email Address

Type of Business: \_\_\_\_\_ FEES:(Per Additional Attendee)

Pre-Registration	\$150
On-Site	\$160
Exhibit Table	\$600

Exhibit Table: \$ \_\_\_\_\_

If Electricity or Table Cloth required – Add \$25.00 \$ \_\_\_\_\_

Additional Attendee(s): \$150 each \$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

**Please indicate the number of people that will attend each function:**

\_\_\_\_\_ Number of people attending Reception, Monday, September 13

\_\_\_\_\_ Number of people attending Breakfast, Tuesday, September 14

\_\_\_\_\_ Number of people attending Lunch, Tuesday, September 14

\_\_\_\_\_ Number of people attending Dinner, Tuesday, September 14

\_\_\_\_\_ Number of people attending Breakfast, Wednesday, September 15

**PRE-REGISTRATION WITHOUT EXHIBIT TABLE – Please complete all information**

Attendee: \_\_\_\_\_ \$150/\$160 On-Sight

Name Title

Name of Company: \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_ \*\*

**\*\*Please complete meal guarantees above.**



**COUNTY JUDGES ASSOCIATION OF ARKANSAS  
ANNUAL FALL MEETING  
SPONSORSHIP FORM  
September 13-15, 2021**

**Sponsorship Levels: \*See letter for details – Doesn't include fee for Exhibit Table**

- |                          |          |          |  |
|--------------------------|----------|----------|--|
| <input type="checkbox"/> | Platinum | \$ 1,500 | Includes four (4) complimentary registrations  |
| <input type="checkbox"/> | Gold     | \$ 800   | Includes three (3) complimentary registrations   |
| <input type="checkbox"/> | Silver   | \$ 600   | Includes one (2) complimentary registration<br>Additional attendees - \$150 per person |

*Please print or type below the company name exactly as you wish it to appear in printed and posted materials and signage.*

**Sponsorship Registration – Please complete all information requested**

Attendee 1 \_\_\_\_\_  
Name Title

Attendee 2 \_\_\_\_\_  
Name Title

Attendee 3 \_\_\_\_\_  
Name Title

Attendee 4 \_\_\_\_\_  
Name Title

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Sponsorship Fee Enclosed: \$ \_\_\_\_\_

Additional Registration Fee Enclosed (\$150 per person): \$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

**Please indicate the number of people that will attend each function:**

\_\_\_\_\_ Number of people attending Reception, Monday, September 13

\_\_\_\_\_ Number of people attending Breakfast, Tuesday, September 14

\_\_\_\_\_ Number of people attending Lunch, Tuesday, September 14

\_\_\_\_\_ Number of people attending Dinner, Tuesday, September 14

\_\_\_\_\_ Number of people attending Breakfast, Wednesday, September 15