



ARcounties Continuing Education
1415 West Third St.
Little Rock, AR 72201
(501) 372-7550 • Fax: (501) 372-0611

April 7, 2021

MEMORANDUM

To: Arkansas County Collectors
From: Karan Skarda, ACE Program Coordinator
Re: June 23-25, 2021 Continuing Education Conference

The Arkansas County Collectors' Continuing Education Board has approved plans for your upcoming conference to be held June 23-25, 2021, at **The Lodge at Mt. Magazine, 16878 Highway 309 South, Paris/Logan County**. The Continuing Ed. Board will meet at 3:00 p.m. followed by the Executive Board meeting at 5:00 p.m. on Wednesday, June 23rd. **The meeting will officially kick-off at 1:00 p.m. on Thursday, June 25th**. An agenda will be planned for this meeting at your Spring Meeting in Little Rock.

To reserve your guest room, please call **The Lodge at Mt. Magazine at 1-877-665-6343 or 479-963-5151** and ask for the Arkansas County Collectors' Association rate of **\$96 per person**, plus tax. Please make reservations now to ensure your group's rate. The **deadline** to receive room reservations at the discounted rate is **May 24th**. **Please note the Lodge's policy on room rates: Each person** occupying the room will be charged \$96. nightly. 7 cabins are also available in our block. Bear this in mind for reimbursement purposes... and... call up your best Collector friends and share a cabin for a "girls' trip" experience. Cabin rates below:
1 bedroom - \$192. nightly plus tax. (Sleeps 2 persons – 1 in bed; 1 on sofa sleeper)
2 bedrooms - \$288. nightly plus tax. (Sleeps 3 persons – 1 in each bed; 1 on sofa sleeper)
3 bedrooms - \$384. nightly plus tax. (Sleeps 4 persons – 1 in each bed; 1 on sofa sleeper)

To register for this conference, please complete the attached registration form. You may also share this information with staff who can benefit from this training. Please complete a registration form for each individual attending the conference. **The deadline for conference registration is May 24, 2021.**

Feel free to call me at 501-372-7550 or email inquiries to kskarda@arcounties.org.

Reimbursement: The following expenses will be submitted for approval by the Continuing Education Board to be paid from the County Collectors Continuing Education Fund administered by the Auditor of State's Office.

Mileage:	One vehicle per county @ .42 per mile
Room & Cabin rates:	One room per county for the nights of June 24. \$96 per person in room + tax 1 bedroom cabin; 2 people*; 2-bedroom cabin; 3 people*; 3-bedroom cabin; 4 people* \$96 per person in room + tax
Additional Room Night:	Executive & Continuing Education Board Members: night of Wednesday, June 23 \$96 per person in room + tax
Dinner:	Executive & Continuing Education Board Members: night of Wednesday, June 23: up to \$25 reimb. w/receipt
Breakfast:	Executive & Continuing Education Board Members: Thursday, June 24: up to \$15 reimbursement w/receipt
Lunch:	Executive & Continuing Education Board Members: Thursday, June 24: up to \$15 reimbursement w/receipt
Association Dinner:	Thursday, June 24; non-reimbursable
Breakfast:	As required, direct bill for Friday, June 25
Breaks:	As required, direct bill
AV:	As required, direct bill
Meeting Rooms:	As required, direct bill
Incidentals:	As required, direct bill

REGISTRATION FORM

**Arkansas County Collectors Continuing Education Conference
The Lodge at Mt. Magazine
16878 Highway 309 South
Paris/Logan County
June 23-25, 2021**

Please Complete a Registration Form for Each Participant

**Return registration form/forms by May 24, 2021 to
ACE Program
Attn: Karan Skarda - 1415 West Third Street - Little Rock, AR 72201
FAX 501-372-0611 Email: kskarda@arcounties.org**

Name (as it should appear on official records): _____
(PLEASE PRINT)

Title: _____ County: _____

Office Mailing Address: _____

Telephone: _____

Email: _____ New email address? Yes or No

Years in office: _____

Signature: _____

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Association Dinner Plans

___ I WILL attend the Association Dinner.

___ I WILL NOT attend the Association Dinner.

___ Number of Guests that will attend meal functions during the meeting*.

**The fee for guest attendance and meals is \$100, please mail your payment to: Rebecca Talbert, Garland County Collector, 200 Woodbine, Room 108, Hot Springs, AR 71901.

*Name of Spouse/Guest, attending the meeting: _____

Additional Guest Names: _____

**Please note, if you do not attend the Association Dinner, dinner will be on your own and non-reimbursable.