



**Arkansas Circuit Clerks Continuing Education Conference**  
**Mt. Magazine State Park**  
**June 8-11, 2021**

**Tuesday, June 8, 2021**

**EARLY BIRD ARRIVAL – OPTIONAL**

*(Guest rooms to be reimbursed for Continuing Ed. Board and Executive Board Members only)*

3:00 p.m.

**CONTINUING EDUCATION BOARD MEETING**

4:00 p.m.

**EXECUTIVE BOARD MEETING**

**Wednesday, June 9, 2021** *(Guest rooms to be reimbursed from Circuit Clerk's Continuing Ed. Funds)*

10: 00 a.m.

**EXHIBITORS – INSTALLATION OF EXHIBITS**

12:00 Noon

**REGISTRATION OPENS**

1:00 p.m. – 1:15 p.m.

**WELCOME, PRAYER, PLEDGE OF ALLEGIANCE, AND ANNOUNCEMENTS**

*Kyle Sylvester, Assn. President and Washington County Circuit Clerk*

1:15 p.m. – 2:15 p.m.

**HOW THE CLERK'S OFFICE AFFECTS TITLE COMPANIES**

*Brian Blackman, Chief Legal Counsel, WACO Title*

2:15p.m. – 2:30 p.m.

**BREAK**

2:30 p.m. – 4:30 p.m.

**BUDGETING 101**

*Eddie Jones, Consultant, AAC*

*Canda Reese, Baxter County Circuit & County Clerk*

6:00 p.m.

**DINNER – On Your Own – reimburse \$25 with paid receipt**

**Thursday, June 10, 2021** *(Guest room to be reimbursed from Circuit Clerk's Continuing Ed. Funds)*

7:30 a.m. – 8:30 a.m.

**BREAKFAST**

8:00 a.m.

**REGISTRATION – Pre-function Area**

8:30 a.m.

**WELCOME AND ANNOUNCEMENTS**

*Kyle Sylvester, Assn. President and Washington County Circuit Clerk*

8:30 a.m. – 9:30 a.m.

**SYNOPSIS OF SUPREME COURT AND LOCAL ORDERS**

*Courtney Hudson, Associate Justice, Arkansas*

*Supreme Court*

9:30 a.m. – 9:45 a.m.

**BREAK**

9:45 a.m. – 12:00 p.m.

**LEADERS LEAD AND MAKE A DIFFERENCE**

*Michael Clayton, Ambassador for Trust*

12:00 p.m. – TBD

## TEAM BUILDING, TAILGATING & ASSOCIATION DINNER

### Friday, June 11, 2021

7:30 a.m. – 8:30 a.m.

#### **BREAKFAST**

8:00 a.m. – 8:30 a.m.

#### **REGISTRATION** – Pre-function Area

8:30 a.m.

#### **WELCOME and ANNOUNCEMENTS**

*Kyle Sylvester, Assn. President and Washington County Circuit Clerk*

8:30 a.m. – 9:45 a.m.

#### **PANEL: TABLEAU & ARREST TRACKING NUMBERS**

*Debbie Wise, Randolph County Circuit Clerk*

*Crystal Taylor, Faulkner County Circuit Clerk*

9:45 a.m. – 11:00 a.m.

#### **ASSOCIATION BUSINESS**

*Drawing for \$50 Attendance Prize – Must be Present to Win*

**Reimbursement:** The following expenses will be submitted for approval by the Continuing Education Board to be paid from the Circuit Clerks Continuing Education Fund administered by the Auditor of State's Office.

Mileage:	One vehicle per county @ .42 per mile
Room rates:	One room per county for the nights of June 9 & 10. \$96 per person + tax
Additional Room Night:	Executive & Continuing Education Board Members: night of Tuesday, June 8
Dinner:	Executive & Continuing Education Board Members: night of Tuesday, June 8: up to \$25 reimbursement w/receipt
Breakfast:	Executive & Continuing Education Board Members: Wednesday, June 9: up to \$15 reimbursement w/receipt
Lunch:	Executive & Continuing Education Board Members: Wednesday, June 9: up to \$15 reimbursement w/receipt
Dinner:	Up to \$25 reimbursement w/receipt for Wednesday, June 9
Breakfast:	As required, direct bill for Thursday June 10 and Friday, June 11
Lunch:	As required, direct bill – Thursday, June 10
Association Dinner:	Thursday, June 10 - non-reimbursable
Breaks:	As required, direct bill
Speakers Fee/Expenses:	*Pre-Approved
AV:	As required, direct bill
Meeting Rooms:	As required, direct bill
Incidentals:	As required, direct bill