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To: Arkansas County Coroners

From: Karan Skarda

Date: September 1, 2020

RE: Arkansas Medicolegal Death Investigator Certification Course

The Coroners' Continuing Education Board has planned a **40-hour Arkansas Medicolegal Death Investigator Certification Course** to be held over two-weekends **October 16-18, and October 24-25**. The certification course will be held at the **Wyndham Riverfront Hotel, 2 Riverfront Place, Pulaski County/Arkansas**. Classroom instruction will begin at 8:00 a.m. and will end at approximately 5:00 p.m. each day.

This course is offered free of charge to Coroners and Deputy Coroners. There is no registration fee to participate. Expenses to be reimbursed include: hotel room, meals, and mileage. For a detailed list of expenses to be reimbursed, please see the registration form.

We have reserved a block of rooms at the **Wyndham**. **Check-in for the first weekend's course is Thursday, October 15, with check-out on Sunday, October 18. Check-in for the second weekend's course is Friday, October 23, with check-out on Sunday, October 25.** To make your room reservations, please call the **Wyndham at 501-371-9000** and refer to the **Arkansas Coroners' Conference to secure the special rate of \$96.00 + tax**. The **deadline** to receive reservations at the group rate is **September 28, 2020**. Please take a moment and make your room reservations now. **Any room reservations made after the deadline will be subject to the prevailing retail rate. Rooms must be cancelled 48 hours before date of arrival to avoid charges.**

The deadline to register for this course is **October 9, 2020**. To register, please complete the enclosed registration form and return by fax or email to:

Karan Skarda
ACE Program Coordinator
Fax: 501-372-0611
Email: kskarda@arcounties.org

Should additional information be required, please do not hesitate to call me at 501-372-7550.