



Arkansas County Clerks' Continuing Education Conference
Hilton Garden Inn
Jonesboro/Craighead County
September 18-20, 2019

AGENDA

Wednesday, September 18, 2019 **Early Bird Arrivals – Optional**

5:00 p.m. **Executive Board Meeting – Executive Board Room**
Dinner – On Your Own

Thursday, September 19, 2019 *(Guest rooms will be reimbursed from County Clerk Cont. Ed. Funds)*

8:00 a.m. **Vendor Set Up**

10:00 a.m. – 11:00 a.m. **Continuing Ed. Board Meeting – Executive Board Room**

12:00 a.m. - 1:00 p.m. **Registration –**
Lunch – On Your Own

1:00 p.m. **Welcome, Prayer, Pledge of Allegiance, and Announcements –**
Crystal Graddy, Association President & Boone County Clerk

1:00 p.m. - 2:00 p.m. **Department of Homeland Security and Center for Internet Security**
Ben Spear, Director of the Elections Infrastructure ISAC (EI-SAC)

2:00 p.m. – 2:45 p.m. **Elections Update**
Daniel Shults, Director, State Board of Election Commissioners

2:45 p.m. – 3:00 p.m. **Break**
Sponsored by:

3:00 p.m. – 4:30 p.m. **Elections Update, Filing for Office Procedures,**
Leslie Bellamy, Director of Elections, Secretary of State's Office
Jerry Amick, Account Manager, Elections Systems & Software
Craig Seibert, Regional Sales Manager, Elections Systems & Software

6:00 p.m. **Association Dinner –**
Sponsored by:

Friday, September 20, 2019

7:00 a.m. – 8:30 a.m. **Breakfast – Cost included in room rate**

8:30 a.m. – 9:00 a.m. **Registration -**

9:00 a.m. **Announcements -**
Crystal Graddy, Association President & Boone County Clerk

9:00 a.m. – 10:15 a.m. **Roundtable Discussions**

10:15 a.m. **Break**

10:30 a.m.

Association Business, Ace Certificates, & Attendance Drawing

Reimbursement: The following expenses will be submitted to the Continuing Education Board for approval. Expenses will be paid from the County Clerk's Continuing Education Fund administered by the Auditor of State's Office. Contact Melanie Jenkins, Auditor of State's Office, at 501-682-5474 for additional information.

Mileage:	One vehicle per county @ .42 per mile
Room rates:	September 18: Executive & Continuing Ed. Board Members only. One room per county at \$94, plus tax September 19: One room per county at \$94, plus tax
Breakfast:	Included in the room rate
Dinner:	September 18: Executive & Continuing Ed. Board Members only. Reimburse up to \$25 with receipt September 19: Association Dinner – Non-reimbursable
Lunch:	September 19: Executive & Continuing Ed. Board Members only. Reimburse up to \$15 with receipt
Breaks:	As required, direct billed
Incidentals:	As required, direct billed