



Arkansas County Treasurers Continuing Education Conference
February 27 – March 1, 2019
Hilton Garden Inn Little Rock Downtown
322 Rock St., Little Rock/Pulaski County
Tentative Agenda

Wednesday, February 27, 2019 *(Hotel room to be reimbursed from the Treasurers Continuing Education Fund)*

- 3:00 p.m. **Continuing Education Board Meeting –**
- 4:00 p.m. **Hotel check-in begins for Early Bird Arrival**
- 4:30 p.m. **Executive Board Meeting –**
- Dinner on your own reimbursed up to \$25.00 with receipt**

Thursday, February 28, 2019 *(Hotel room to be reimbursed from the Treasurers Continuing Education Fund)*

- 6:00 a.m. **Breakfast –**
Cost of breakfast included in your room rate
- 8:00 a.m. – 8:30 a.m. **Registration –Foyer**
- 8:30 a.m. – 8:45 a.m. **Board Bus for Capitol Visit**
- 8:45 a.m. **Bus Departs for Capitol Visit**
- 9:00 a.m. – 11:00 a.m. **State Capitol – Meet your Legislators**
- 11:00 a.m. – 11:15 a.m. **Board Bus for Return to Hilton Garden Inn – Downtown**
- 11:15 a.m. **Bus Departs for Return to Hilton Garden Inn - Downtown**
- 11:45 a.m. **Lunch – Agasi (Indoor)**
- 1:00 p.m. – 2:00 p.m. **Fraud Issues; Issues within the Treasurers Office**
Kim Williams, CPA, CFE, CFF Assistant Legislative Auditor
Marti Steel, CPA Deputy Legislative Auditor
- 2:00 p.m. – 3:00 p.m. **New Elect – Question and Answer Session**
Panel:
- 3:00 p.m. – 3:15 p.m. **Break**
Sponsored by:
- 3:15 p.m. – 4:15 p.m. **Legislative Update**
Terry McNatt, Craighead County Treasurer & Association President
- 6:00 p.m. **Association Dinner**

Friday, March 1, 2019

- 6:00 a.m. **Breakfast –**
Cost of breakfast included in your room rate
- 8:00 a.m. – 9:00 a.m. **Registration –**
- 9:00 a.m. **Welcome & Announcements –**
Terry McNatt, Craighead County Treasurer & Association President
- 9:00 a.m. – 10:00 a.m. **Human Resources – Exempt vs. Non-Exempt**
Brandy McAllister – AAC, RMS Counsel
- 10:00 a.m. – 10:15 a.m. **Break**
- 10:15 a.m. – 10:30 a.m. **Complete Evaluation Forms**
- 10:30 a.m. – 11:30 a.m. **Motivational Speaker**
- 11:30 a.m. – 11:45 a.m. **Association Business**

Reimbursement: The following expenses will be submitted to the Continuing Education Board for approval. Expenses will be paid from the Treasurers' Continuing Education Fund administered by the Auditor of State's Office. Contact Melanie Jenkins, Auditor of State's Office, at 501-682-5474 for additional information.

- Mileage: One vehicle per county @ .42 per mile
- Room rates: Wednesday & Thursday, February 27-28, 2019 - \$106.00 single, \$116.00 double, plus tax
- Breakfast: Included in room rate (\$10 each additional person)
- Dinner: Wednesday, February 27, reimburse up to \$25 with paid receipt
- Lunch: Thursday, February 28, as required, direct billed
- Dinner: Thursday, February 28, Association Dinner, non-reimbursable
- Breaks: As required, direct billed
- Motivational Speaker: Previously Approved
- Transportation: As required, direct billed
- Audio Visual: As required, direct billed
- Incidentals: As required, direct billed