



**County Judges Association of Arkansas  
1415 West Third Street  
Little Rock, AR 72201  
501-372-7550 phone – 501-372-0611 fax**

December 17, 2018

To: Vendors  
From: Karan Skarda, Coordinator  
Re: 2019 Annual Winter County Judges Assoc. of Arkansas Meeting

Enclosed you will find a pre-registration form for the 2019 Annual Winter Meeting of the County Judges Association of Arkansas. We hope you are *wide open* to attend the meeting which will be held **Sunday, February 3 - Tuesday, February 5, 2019**, at the Wyndham Riverfront Hotel in North Little Rock, AR – Pulaski County.

The fee for an exhibit table is \$500 and includes registration for two (2) attendees, admission to the Vendor Reception on Sunday, February 3<sup>rd</sup>, (you don't want to miss this *line of scrumptiousness*) and Lunch and Dinner on Monday, February 4<sup>th</sup>. We encourage you to register online at [www.arcounties.org](http://www.arcounties.org) if you wish to pay by credit card. **Vendor registration and installation of exhibits begins at noon on Sunday, February 3<sup>rd</sup>.**

The fee to attend this meeting without an exhibit table is \$150 per attendee and the on-site registration fee is \$160.

A sponsorship is an excellent opportunity to maximize your visibility and gain additional exposure at the annual meeting. As a sponsor, your company will be recognized on the agenda, and receive complimentary registrations, among other opportunities. Please see sponsorship levels below:

Platinum	\$ 1,500	Includes four (4) company personnel, 5-minute speech during meeting, sponsorship of all events including Thursday dinner and recognition during lunch and on agenda
Gold	\$ 800	Includes three (3) company personnel, lunch sponsorship and recognition during lunch and on agenda
Silver	\$ 600	Includes two (2) company personnel, spouse activity sponsorship and recognition on agenda
Bronze	\$ 400	Includes one (1) company personnel, meeting sponsorship and recognition on agenda

The cost for additional personnel to attend is \$150 per person.

To reserve a room at the **Wyndham Riverfront Hotel**, please dial **(501) 371-9000**. Let the receptionist know that you will be attending the County Judges Association of Arkansas Meeting to get the group rate of \$96 single/double plus applicable taxes. Breakfast is included in the room rate. **The cut-off date for reservations is January 12, 2019**, so I encourage you to make your room reservations as soon as possible.

An agenda for the 2019 Annual Winter Meeting of the County Judges Association of Arkansas will be forthcoming. Once finalized, you may also find the agenda on our website, [www.arcounties.org](http://www.arcounties.org).

If you wish to pay by check, please complete the enclosed registration form and mail along with your check to:

**County Judges Association of Arkansas**  
**Attn: Karan Skarda**  
**1415 W. Third Street**  
**Little Rock, Arkansas 72201**

The deadline to register for the Annual Winter County Judges Association of Arkansas Meeting is **January 21, 2019**.

Join us for food, awesome commercials, a half-time show, and... oh yeah, someone said something about a football game. *Don't drop the ball*, the 2019 Annual Winter Meeting of the County Judges Association of Arkansas would not be *complete* without you. We look forward to seeing you on February 3rd, also known as Super Bowl Sunday, through February 5<sup>th</sup> in North Little Rock, AR – Pulaski County.



**COUNTY JUDGES ASSOCIATION OF ARKANSAS  
2019 ANNUAL WINTER MEETING  
VENDOR REGISTRATION FORM  
February 3-5, 2019**

**PRE-REGISTRATION WITH EXHIBIT TABLE - Please complete all information requested**

Attendee 1 \_\_\_\_\_ (Complimentary)  
Name Title  
Attendee 2 \_\_\_\_\_ (Complimentary)  
Name Title  
Additional Attendee \_\_\_\_\_ \$150  
Name Title  
Additional Attendee \_\_\_\_\_ \$150  
Name Title

\_\_\_\_\_  
Name of Company  
\_\_\_\_\_  
Address City State Zip-Code

\_\_\_\_\_  
Telephone Number Email Address

Type of Business: \_\_\_\_\_ FEES:(Per Additional Attendee)  
Pre-Registration \$150  
On-Site \$160  
Exhibit Table \$500

Exhibit Table \$ 500  
Additional Attendee Registration Amount Enclosed: \$ \_\_\_\_\_  
Fee for Electricity – Add \$25.00 \$ \_\_\_\_\_  
Total Amount Enclosed \$ \_\_\_\_\_

**\*\*Should electricity be required for your exhibit table, please include an additional \$25.fee\*\***

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**PRE-REGISTRATION WITHOUT EXHIBIT TABLE – Please complete all information**

Attendee 1 \_\_\_\_\_ \$150  
Name Title

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

TELEPHONE \_\_\_\_\_ Email Address \_\_\_\_\_

FEES: (Per Attendee)  
Registration \$150  
On-Site \$160

Total Amount Enclosed \$ \_\_\_\_\_

**To help us determine meal guarantees, please indicate below how many people will attend each function:**

\_\_\_\_\_ # of people attending Vendor Reception, Sunday, February 3, 2019  
\_\_\_\_\_ # of people attending Lunch, Monday, February 4, 2019  
\_\_\_\_\_ # of people attending Dinner, Monday, February 4, 2019



**COUNTY JUDGES ASSOCIATION OF ARKANSAS  
2019 ANNUAL WINTER MEETING  
SPONSORSHIP FORM  
February 3-5, 2019**

**Sponsorship Opportunities**

**\*Sponsorship Levels Available: \*See letter for full details**

- |                          |          |          |  |
|--------------------------|----------|----------|--|
| <input type="checkbox"/> | Platinum | \$ 1,500 | Includes four (4) complimentary registrations  |
| <input type="checkbox"/> | Gold     | \$ 800   | Includes three (3) complimentary registrations |
| <input type="checkbox"/> | Silver   | \$ 600   | Includes two (2) complimentary registrations   |
| <input type="checkbox"/> | Bronze   | \$ 400   | Includes one (1) complimentary registration    |
- Additional attendees - \$150 per person.

*Please print or type below the company name exactly as you wish it to appear in printed and posted materials and signage.*

**Sponsorship Registration – Please complete all information requested**

Attendee 1 \_\_\_\_\_  
Name Title

Attendee 2 \_\_\_\_\_  
Name Title

Attendee 3 \_\_\_\_\_  
Name Title

Attendee 4 \_\_\_\_\_  
Name Title

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Sponsorship Fee Enclosed: \$ \_\_\_\_\_

Additional Registration Fee Enclosed (\$150 per person): \$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

**\*For more than four (4) attendees, please include a list with names and titles for badge info.**

**To help us determine meal guarantees, please indicate below how many people will attend each function:**

\_\_\_\_\_ # of people attending Vendor Reception, Sunday, February 3, 2019

\_\_\_\_\_ # of people attending Lunch, Monday, February 4, 2019

\_\_\_\_\_ # of people attending Dinner, Monday, February 4, 2019