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To: Arkansas County Coroners

From: Karan Skarda

Date: June 1, 2017

RE: Arkansas Medicolegal Death Investigator Certification Course

The Coroners Continuing Education Board has planned a 40 hour **Arkansas Medicolegal Death Investigator Certification Course** to be held at the training facility of **Emerson Ambulance Service**, 901 W. Johnson Ave., Jonesboro, AR/Craighead County. The course will be held over two weekends, **July 7-8-9 and July 22 & 23**. The course will begin at 8:00 a.m. and will end at approximately 5:00 p.m. on these dates. A detailed schedule will be forthcoming. The deadline to register for this course is **July 1, 2017**.

The **Hampton Inn**, 2900 Phillips Drive, Jonesboro, is the host hotel. To make your room reservations for **both weekends**, (Check In: July 6 & Check Out: July 9 **and** Check In: July 21 & Check Out: July 23) please dial the **Hampton Inn** at **870-974-9500** and request the Arkansas County Coroners group rate of \$91.00 plus tax. Breakfast is included in the group rate. Deadline to receive room reservations at the group rate is **July 1, 2017**.

This course is offered free of charge to Coroners and Deputy Coroners. Class size is limited to 30 participants. There is no registration fee to attend this course. Other expenses to be reimbursed for this course include: up to two hotel rooms per county, meals, and mileage for a private vehicle. For a more detailed list of expenses to be reimbursed, please see the registration form.

To register for this course, please complete the attached registration form and return by fax or email to:

Karan Skarda
ACE Program Coordinator
Fax: 501-372-0611
Email: kskarda@arcounties.org

Should additional information be required, please do not hesitate to call me at 501-372-7550.