

12:00 Noon – 1:00 p.m.	LUNCH
1:00 p.m. – 2:15 p.m.	FULL OUT COMMUNICATION <i>Kim Hodus, The Kitchen Table CEO</i> <i>Speaker*Author*Coach*Big Kid</i>
2:15 p.m. – 2:30 p.m.	BREAK
2:30 p.m. – 3:30 p.m.	FULL OUT LEADERSHIP <i>Kim Hodus, The Kitchen Table CEO</i> <i>Speaker*Author*Coach*Big Kid</i>
3:30 p.m. – 4:30 p.m.	RECORDING 101 – Deeds, Mortgages, Assignments <i>– Arkansas Land Title Association</i>
6:00 p.m.	ASSOCIATION DINNER – TBA

FRIDAY, JUNE 16, 2017

6:30a.m. – 8:00 a.m.	BREAKFAST
8:00 a.m.	REGISTRATION
8:30 a.m. – 9:30 a.m.	KICK OFF FITNESS <i>Kyle Sylvester, Washington County Circuit Clerk</i>
9:30 a.m. – 10:00 a.m.	MEETING RECAP – QUESTION AND ANSWER SESSION
10:00 a.m. – 11:00 a.m.	ASSOCIATION BUSINESS Drawing for \$50 Attendance Prize – Must be Present to Win

Reimbursement: The following expenses will be submitted for approval by the Continuing Education Board to be paid from the Circuit Clerks Continuing Education Fund administered by the Auditor of State’s Office. For additional information concerning reimbursement, contact Melanie Jenkins at 501-682-5474.

Expenses to be approved:

Mileage:	One vehicle per county @ .42 per mile
Room rates:	One room per county for the nights of June 14 & 15. \$112.00 Single* \$10.00 each additional person + Tax.
Additional Room Night:	Executive Board Members: night of Tuesday, June 13
Dinner:	Executive Board Members: night of Tuesday, June 13: up to \$25 reimbursement w/receipt
Lunch:	Executive & Continuing Education Board Members: Wednesday, June 14: up to \$10 reimbursement w/receipt
Dinner:	Up to \$25 reimbursement w/receipt for Wednesday, June 14
Breakfast:	Included in Room Rate
Lunch:	June 15, As required, direct bill
Dinner:	Association Dinner
Breaks:	As required, direct bill
Speakers Fee/Expenses:	Direct Bill and/or Reimburse AAC
AV:	As required, direct bill
Meeting Rooms:	As required, direct bill
Incidentals:	As required, direct bill
Transportation	As required, direct bill